



<b>Job Title:</b>	Water Service Field Technician	<b>Job Category:</b>	Entry Level
<b>Department/Group:</b>	Operations/Maintenance	<b>Job Code</b>	N/A
<b>Location:</b>	Banning, CA; Poppet Flats, Twin Pines & Mt. Edna Communities	<b>Travel Required:</b>	None
<b>Level/Salary Range:</b>	Starts at \$11.00 per hour; Medical Insurance offered after Completion of 90 Day Probation Period	<b>Position Type:</b>	Fulltime and On Call; Rotating Weekends
<b>Brief Description:</b>	<i>Performs a variety of field work duties for water customers under the direction of the General Manager. Duties include reading meters and the performance of basic and semi-skilled maintenance as well as preventative maintenance tasks.</i>		

**ROLE AND RESPONSIBILITIES**

Essential Functions are *(but not limited to)*:

- DEMONSTRATED SUPERIOR SEAMLESS CUSTOMER SERVICE, INTEGRITY AND COMMITMENT TO INNOVATION, EFFICIENCY AND FISCALLY RESPONSIBLE ACTIVITY
- REPAIRS AND/OR REPLACES FAULTY WATER METERS/LINES/VALVES, METER BOXES, LIDS, STOPS, CONNECTIONS AND RE-SETTERS
- REPAIRS WATER LEAKS (SOMETIMES IN THE MUD) WHILE GETTING EXTREMELY WET FROM LEAKING/BURSTING PIPES
- INSPECTS WATER METER CONNECTIONS FROM LEAKS AND REPLACES WASHER ON METER CONNECTIONS
- CHECKS ON METER FUNCTIONS, METER CONSISTENCY AND UNUSUAL METER CONDITIONS
- OPERATES VARIOUS TYPES OF HAND TOOLS TO REPAIR CUSTOMER WATER SERVICE
- CONDUCTS VEHICLE PREVENTATIVE MAINTENANCE INSPECTION
- INSTALLS METERS ON CONTRACTOR TAPS AND SERVICE LINES
- REPORTS METER DEFECTS AND CONDITIONS OF METERS
- OPERATES WORK VEHICLE AND HEAVY EQUIPMENT
- MAINTAINS REGULAR AND RELIABLE ATTENDANCE
- SERVES NOTICES TO PROPERTIES WHEN DIRECTED
- UNBLOCKS AND DIGS OUT BURIED METERS
- PREPARES REPORTS OF WORK COMPLETED
- TURNS ON WATER FOR NEW CUSTOMERS
- CLEANS REGISTERS AND METER BOXES
- CHECKS WATER SERVICE FOR LEAKS
- TURNS WATER OFF WHEN DIRECTED
- REPAIRS METER/SERVICE LEAKS
- LOCATES AND READS METERS
- RECORDS METER READINGS
- REMOVES METERS

**QUALIFICATIONS AND EDUCATION REQUIREMENTS**



- VALID CALIFORNIA DEPARTMENT OF WATER RESOURCES GRADE 1 OR GRADE 2 DISTRIBUTION LICENSE CERTIFICATION (OR ABILITY TO OBTAIN WITHIN 12 MONTHS OF EMPLOYMENT) AND MAINTAIN IN GOOD STANDING
- MINIMUM OF A HIGH SCHOOL DIPLOMA OR VALID GENERAL EDUCATION DEVELOPMENT (GED)
- ABLE TO VERIFY CURRENT AND VALID UNITED STATES OF AMERICA CITIZENSHIP
- ABLE TO BE ON-TIME FOR ALL SCHEDULED SHIFTS (RELIABLE TRANSPORTATION)
- ABLE TO OPERATE CELLULAR PHONE AND HAND HELD METER READING DEVICE
- SOME KNOWLEDGE OF HAND TOOLS AND MAP READING
- CURRENT AND VALID CALIFORNIA DRIVER'S LICENSE
- ABLE TO WORK WITHIN ONE HOUR OF NOTIFICATION
- ABLE TO WORK WEEKENDS AND ON CALL HOURS
- SUBMIT TO AND PASS A BACKGROUND CHECK

#### **ABILITY TO**

- COORDINATE THE MOVEMENT OF MORE THAN ONE LIMB SIMULTANEOUSLY TO CLIMB, OPERATE A VEHICLE, MOVE A WATER METER, OR MAKE REPAIRS
- LEARN JOB RELATED MATERIAL PROPERLY THROUGH ORAL INSTRUCTION AND OBSERVATION IN AN ON THE JOB TRAINING SETTING
- OBSERVE OR MONITOR OBJECTS SUCH AS WATER METERS TO DETERMINE COMPLIANCE WITH PRESCRIBED OPERATING OR SAFETY STANDARDS BEND OR STOOP REPEATEDLY
- TRAVEL ACROSS ROUGH, UNEVEN OR ROCKY SURFACE TO SERVICE METERS AND WATER LINES LOCATED ON UNPAVED EASEMENTS
- BEND OR STOOP REPEATEDLY OR CONTINUALLY OVER TIME TO REPAIR OR REPLACE METERS, METER BOXES, LIDS, CONNECTIONS AND RE-SETTERS
- COMMUNICATE ORALLY WITH CO-WORKER, CUSTOMERS OR THE PUBLIC IN A FACE TO FACE SETTING
- PERFORM METER READING AND REPAIRS TO WATER LINES UNDER ADVERSE WEATHER CONDITIONS
- UNDERSTAND AND FOLLOW ORAL AND WRITTEN INSTRUCTIONS IN THE ENGLISH LANGUAGE
- WORK COOPERATIVELY WITH OTHER DISTRICT EMPLOYEES AS WELL AS THE PUBLIC
- WORK SAFELY WITHOUT PRESENTING A DIRECT THREAT TO SELF OR OTHERS
- MOVE DEBRIS, DIRT OR OTHER MATERIAL FROM AROUND METER BOXES
- MUST BE ABLE TO LEARN AND PERFORM SIMPLE WELDING TASKS
- MOVE WATER METER LIDS AND BOXES UP TO 50 POUNDS
- WORK AROUND INSECTS, REPTILES AND ANIMALS
- MAKE SIMPLE MATHEMATICAL CALCULATIONS
- TAKE AND DELIVER ROUTINE WATER SAMPLES
- MEET TRAINING REQUIREMENTS AS NEEDED
- LEARN STREETS AND PROPERTY LOCATIONS
- CLIMB A LADDER; USE A SHOVEL
- LOCATE JOB SITES